

South Kilworth Village Hall Terms and Conditions of Hire

The hall may be hired during the hours below:

8 -00 Mon -Sat

8- 23.00 Sun

- The hirer will need to advise the Booking Secretary in order for a bar to be provided.
- The hirer agrees not to exceed the maximum number of people (200) including organiser and performers.
- The hirer must be present during the hiring and to comply fully with the hire agreement.

It is hereby agreed that the Standard Conditions of Hire together with any additional conditions imposed under the Premises Licence or that the village committee deem necessary shall form part of the terms of this hiring agreement.

None of the provisions of this Agreement are intended to or will operate to confer any benefit pursuant to the Contracts (Right of third parties act 1999) on a person who is not named as a party to this agreement.

Age

The hirer, not being in a person under the age of 18 years, hereby accepts responsibility for being in charge of and on the premises at all times during the hiring period. They must also ensure that all conditions under this agreement, relating to the management and supervision of the premises are met.

Supervision

The hirer will be responsible for:

- the fabrics and contents, their care and safety from damage however slight
- the behaviour of all people using the premises whatever their capacity
- proper supervision of car parking arrangements

As directed by the Booking Secretary the hirer will make good or pay for all damage (including accidental) to the premises, fixtures, fittings, contents and loss of contents.

Use

The hirer must not use the premises for any purpose other than that described in the Hiring Agreement and shall not sub-hire or allow the premises to be used for any unlawful purpose nor do anything or bring onto the premises anything which may endanger the same or render invalid any insurance policies in respect thereof, nor allow the consumption of alcohol without written permission. The Village Hall shall have the right to refuse admission to any person whom they consider undesirable and shall not be bound to give a reason for so doing. Overnight occupancy within the Village Hall or grounds is not permitted.

The hirer shall ensure that nothing is done on or in relation to the premises in contravention of the law relating to gaming, betting and lotteries.

Health and Hygiene

The hirer shall, if preparing, serving or selling food observe all the relevant legislation and regulations. A refrigerator is provided on the premises.

The hirer shall ensure that no animals, including birds are brought into the premises with exception of guide dogs, other than for a special event agreed by the Village Hall.

Public Safety Compliance

The hirer shall comply with all the conditions and regulations made in respect of the premises by the Local Authority, the Licensing Authority, the Village Hall Fire Risk Assessment or otherwise, particularly in connection with any event which constitutes regulated entertainment, at which alcohol is sold or provided or which is attended by children. The hirer shall comply with the Village Hall Health and Safety Policy. The Village Hall Committee accepts no responsibility for any stored equipment or other property brought onto or left at the premises and all liabilities for loss or damage is hereby excluded. All equipment or property must be removed at the end of each hiring, unless pre-arranged with the Booking Secretary. Charges can occur if failure to do so. The Village Hall has the right to dispose of any items as they see fit after two days.

Alterations

No alterations or additions may be made to the premises without the prior permission of the Booking Secretary. All decorations, must be removed by the hirer at the end of the period of hire.

Accidents and Dangerous Occurrences

The hirer must report all accidents involving injury to the public to a member of the Village Hall committee as soon as possible.

Any failure of equipment belonging to the Village Hall must also be reported as soon as possible.

Electrical Appliance Safety

The hirer shall ensure that any appliance brought into and used in the premises are in good working order and used in a safe way.

Public Safety Compliance

The hirer shall comply with all conditions and regulations made in respect of the premises by the Fire Authority, Local Authority, particularly in connection with any event which includes public dancing, music or similar entertainment.

Compliance with the Children Act 1989

The hirer shall ensure that any activities for children under eight years of age comply with the provisions of the above Act and that only fit and proper persons have access to the children.

Compliance with the Health Act of 2006

The hirer shall ensure that the hirer's invitees comply with the prohibition of smoking in public places provisions of the Health Act 2006 and regulations thereunder. Any person who breaches this provision shall be asked to leave the premises.

Animals

The hirer shall ensure that no animals (including birds) except guide dogs are brought into the premises, other than a special event agreed with the Village Hall Committee.

Sale of Goods

The hirer shall, if selling goods on the premises, comply with Fair Trading laws and any Code of Practice used in connection with such sales. All prices should be prominently displayed.

Noise

The hirer shall ensure that the minimum level of noise is made on arrival, during the Hire and departure, particularly late at night and early morning. It is a condition of our Premises Licence that the doors are kept closed to limit neighbour noise.

The Right to Enter

Any Village Hall Committee Member has the right to enter the hall at any time other than during events falling under the provisions of the Children Act 1989

End of Hire Period

The hirer shall be responsible for leaving the premises and surrounding area in a clean and tidy condition, with the premises being properly locked and secured unless otherwise directed. All contents temporarily removed from their usual positions properly replaced, otherwise the VH Committee shall be at liberty to make an additional charge.

cancellation

If the hirer wishes to cancel a booking before the date of the event and the Booking Clerk is unable to conclude a replacement booking the question of the fee payment will be at the discretion of the Village Hall Committee.

The VH Committee reserves the right to cancel in writing in the event of;
The premises being used as a polling station.

Unlawful or unsuitable activities will take place at the premises as a result of the hiring.

Such hiring might lead to a breach of licensing conditions.

The premises becoming unfit for the use intended by the hirer.

No Rights

The Agreement to Hire constitutes permission only to use the premises and confers no tenancy or other right of occupation on the hirer.

By signing below, the hirer as agreed to all the conditions above.

Signed Date..... Address-----

Reason for Hire.....(e.g. children,s party)